

**AEA Technology (Environment and Technology Support Unit)**

**Briefing notes and environmental case study**      Writing

**Anglosphere**

**Colleges Open Learning Exchange**  
**Group: Operating Systems Concepts;**      On-screen copy-editing  
**Single Phase A.C. Circuits**

**BEAM Education**

**Maths Booster 3**      Content assessing

**Blackwell**

**Ground Studies for Pilots: Flight Planning**      On-screen copy-editing

**Ground Studies for Pilots: Meteorology**      On-screen copy-editing

**British Computer Society (British Informatics Society)**

**Soft Skills**      Rewriting

**Invisible Architecture**      Rewriting

**Grand Challenges of Research**      On-screen copy-editing

**Grand Challenges of Computer Education**      On-screen copy-editing

**Finance for IT Decision Makers**      On-screen copy-editing and project managing

**History of Health Computing**      On-screen copy-editing, typesetting and project managing



## STANDARD EIGHT

technical writing and publishing services

## CLIENT AND JOB LIST

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<b>IT Law</b>	Project Managing
<b>BCS Glossary of ICT and Computing Terms</b>	On-screen copy-editing and project managing
<b>Software Testing</b>	On-screen copy-editing and project managing
<b>ITIL Service Management Foundation Practice Questions</b>	On-screen copy-editing and project managing
<b>ITIL Service Management Guide</b>	On-screen copy-editing and project managing
<b>ITIL Manager's Bridge</b>	On-screen copy-editing and project managing
<b>ITIL Configuration Management</b>	On-screen copy-editing and project managing
<b>Software Testing (Foundation – 2<sup>nd</sup> ed)</b>	On-screen copy-editing and project managing
<b>ITIL Operational Support and Analysis</b>	On-screen copy-editing and project managing
<b>ITIL Service Offerings and Agreements</b>	On-screen copy-editing and project managing
<b>Manager's Guide to IT Law (2<sup>nd</sup> edition)</b>	On-screen copy-editing and project managing
<b>Leadership in Computing</b>	On-screen copy-editing

### Cambridge University Press

<b>Model Driven Architecture for xUML</b>	Paper copy-editing
<b>An Introduction to RF Engineering</b>	Paper-copy-editing
<b>A Relativist's Toolkit</b>	Paper copy-editing
<b>Approximation by Algebraic Numbers</b>	Paper copy-editing
<b>Logic in Computer Science</b>	Paper copy-editing
<b>Low-voltage CMOS RF Synthesizers</b>	Paper copy-editing

<b>Theory of Remote Image Formation</b>	Paper copy-editing
<b>Designing Digital Computer Systems</b>	Paper copy-editing
<b>Mobile Web Services</b>	Paper copy-editing
<b>Space-Time Coding</b>	Paper copy-editing
<b>The Birth of Stars and Planets</b>	Paper copy-editing
<b>Introduction to Signals and Systems</b>	Paper copy-editing
<b>Geometry of Quantum States</b>	On-screen LaTeX copy-editing

**CGP**

<b>CLAIT Unit 3 Understanding databases</b>	Writing
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**Church House Publishing**

<b>Visual Liturgy 3</b>	Software manual checking
<b>Visual Liturgy 4</b>	Manual writing, On-screen Help writing
<b>Saints On Earth</b>	On-screen Help writing
<b>Visual Liturgy 4 (Methodist)</b>	On-screen Help writing

**DecisionSoft**

<b>DSLPath Extensions to XPath</b>	Writing specification
<b>X-Meta</b>	Writing Help document

**Elsevier**

<b>Mechatronics</b>	On-screen copy-editing
<b>Nuclear Safety</b>	On-screen copy-editing

<b>English Heritage</b>	
<b>MIDAS Heritage Information Standard</b>	On-screen copy-editing, including full checking of content against spec.

<b>Hodder Education (Hodder &amp; Stoughton, Hodder Arnold, John Murray, Hodder Gibson, Hodder Murray)</b>	
<b>ICT for A2</b>	Paper copy-editing, proofreading
<b>KS3 Progress Tracking User Guide</b>	Editing and rewriting
<b>AQA Advanced Level Computing</b>	Paper copy-editing
<b>Essential Electronics</b>	Proofreading, answer checking and indexing
<b>How to Pass Higher Computing</b>	Paper copy-editing, proofreading
<b>Teaching Secondary Science Using ICT</b>	Proofreading
<b>ICT for GCSE Short Course</b>	Paper copy-editing
<b>ICT for CCEA GCSE</b>	Proofreading
<b>IGCSE Maths Revision CD</b>	Proofreading and Beta checking
<b>Edexcel ICT for AS Units 1–3</b>	Paper copy-editing
<b>ICT for WJEC GCSE</b>	On-screen copy-editing
<b>DiDA Unit 2: Multimedia</b>	On-screen copy-editing
<b>ICT for KS3: Activity and Assessment CD</b>	On-screen copy-editing, proofreading, managing, answer checking; alpha release functionality checking

<b>New CLAIT for Office XP</b>	Paper copy-editing
<b>Edexcel ICT Applied A2</b>	Proofreading
<b>ICT for CCEA GCSE Revision Guide</b>	On-screen copy-editing
<b>ICT IntraCT KS3 Teacher Book</b>	Proofreading
<b>OCR ICT for AS (Book and Multimedia resources)</b>	On-screen copy-editing and project managing
<b>OCR Electronics for AS</b>	On-screen copy-editing, project managing and e-media editing and checking
<b>ICT IntraCT 3</b>	Interactive e-media beta checking
<b>OCR ICT for A2 Book and Resources</b>	On-screen copy-editing and proofreading
<b>Succeed in ITQ</b>	On-screen copy-editing
<b>BTEC Level 3 National in IT</b>	On-screen copy-editing
<b>AQA ICT for A2 Dynamic Learning resources</b>	On-screen editing and typesetting
<b>OCR National Level 2 ICT Dynamic Learning Unit 1</b>	Writing and production of on-screen recordings of Word 2007 help files
<b>BTEC Level 2 First in IT</b>	Proofreading
<b>OCR National Level 2 ICT Dynamic Learning Units 4 and 21</b>	Proofreading
<b>WJEC ICT for GCSE Revision Guide</b>	On-screen copy-editing
<b>OCR Computing for GCSE Dynamic Learning resources</b>	On-screen editing and typesetting
<b>OCR ICT for GCSE Revision Notes</b>	Proofreading and technical accuracy checking
<b>OCR PROCOMM Level 3 Diploma in ICT Systems and Principles for IT Professionals</b>	Proofreading and technical accuracy checking

<b>DIY Problem Solver</b>	On-screen copy-editing, rewriting
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<b>Macmillan Education</b>	
<b>Ghana Primary Natural Science Pupil Book 1</b>	Paper copy-editing
<b>Ghana Senior High Core Maths Pupil Book and Teacher Guide</b>	Paper copy-editing

<b>Nelson Thornes</b>	
<b>AQA GCSE Business and Communications</b>	Development editing
<b>AQA GCSE Economics</b>	Development editing
<b>Engineering diploma</b>	Development editing

<b>Oxford University Press</b>	
<b>KS3 Science Works – Chemical Reactions Teacher Resource</b>	On-screen copy-editing

<b>Pearson Education (Heinemann, Payne-Gallway, Edexcel, Harcourt)</b>	
<b>AQA Advancing Maths series (1<sup>st</sup> and 2<sup>nd</sup> edns) – Pure maths, Core maths, Mechanics, Statistics, Further pure maths, Revision books (21 vols)</b>	Paper copy-editing and proofreading
<b>OCR GCSE in Applied Science</b>	Proofreading
<b>Maths Connect 2R Pupil Book</b>	Paper copy-editing and answer checking
<b>ICT Matters Teacher Books 2 &amp; 3</b>	On-screen copy-editing

<b>ICT Links (maths, English, Science, History, Geography, Management Guide)</b>	On-screen copy-editing
<b>Edexcel GCSE Higher Maths: Space &amp; Shapes; Number; Practice Book)</b>	Paper copy-editing
<b>AQA GCSE Maths Foundation (Pupil Book; Practice Book)</b>	Proofreading
<b>Edexcel GCSE Foundation Maths Practice Book</b>	Paper copy-editing
<b>Caribbean Maths Connect 3</b>	Proofreading
<b>Passing New CLAIT for Microsoft Office 2003</b>	Proofreading
<b>OCR Gateway GCSE Science Web Pages</b>	Structure editing
<b>AQA GCSE Science Web Pages</b>	Structure editing
<b>C&amp;G E-Equals (IT Principles for Office 2003; Spreadsheets for Office 2003; Word Processing for Office 2003)</b>	Proofreading
<b>Software Development Pathway for the iPRO Certificate for IT Practitioners (Level 2)</b>	Proofreading
<b>AQA GCSE Mathematics: Higher Practice Book</b>	Structure checking
<b>Passing New CLAIT Plus</b>	Proofreading and project managing
<b>'Right from the Start' Macromedia Fireworks 8</b>	Paper copy-editing and rewriting
<b>New CLAIT Practice Assignments</b>	Proofreading
<b>Thinking Maths</b>	Proofreading
<b>AQA GCSE Science Revision Guides: Core Foundation; Core Higher, Additional; Separate Biology; Separate Chemistry; Separate Physics;</b>	On-screen copy-editing and project managing

<b>OCR GCE Science Revision Guides: Core Foundation; Core Higher; Additional Foundation; Additional Higher; Separate Biology; Separate Chemistry; Separate Physics</b>	On-screen copy-editing and project managing
<b>OCR Level 2 Nationals ICT: Units 3, 4, 5, 22 &amp; 23</b>	Development editing and copy-editing
<b>OCR iMedia</b>	Proofreading
<b>BTEC in a Box: Travel and Tourism</b>	On-screen copy-editing
<b>AS Geography</b>	Permission clearing
<b>KS3 Maths Pupil Books and Teacher Guides</b>	Paper copy-editing
<b>Edexcel Diploma in IT</b>	On-screen copy-editing
<b>AS Sociology for OCR</b>	Permission clearing
<b>Media World of Work</b>	On-screen copy-editing
<b>Learning to Pass ECDL5 for Office 2003</b>	On-screen copy-editing, writing new material and typesetting
<b>Learning to Pass ECDL5 for Office 2007</b>	On-screen copy-editing, rewriting and typesetting. Writing new material
<b>Pass ECDL5 for Office 2007 Book and Resource files</b>	On-screen copy-editing, rewriting and typesetting. Writing new material
<b>Edexcel Statistics Student Book and Teacher Guide</b>	On-screen copy-editing and editorial management. Typesetting of TG.
<b>AQA GCSE Maths Higher Student Book</b>	On-screen copy-editing
<b>AQA GCSE Maths Higher Practice Book</b>	On-screen copy-editing
<b>AQA GCSE Maths Worksheets, Revise &amp; Improve slides</b>	Worksheets: On-screen copy-editing, project managing and typesetting. Slides: Content selection, screenshots and slide production.
<b>Edexcel GCSE Statistics v2 Quick Quizzes, Test Yourself Questions</b>	Copy-editing, answer checking, typesetting and artwork

<b>AQA GCSE Maths Foundation Answer Book and Knowledge Checks</b>	Answer checking (book). Multiple-choice question/answer checking and functionality checking
<b>AQA GCSE Maths Teacher Guide (Foundation, Middle, Higher levels) Worksheets and Answers, Exam Preparation documents</b>	On-screen copy-editing, answer checking, typesetting, project managing.
<b>Edexcel GCSE Maths Exam Preparation documents</b>	Slide and handout checking
<b>AQA GCSE Functional Maths Teacher Guide (book and CD), Practice Papers, Active Teach resource files</b>	Editing, typesetting.
<b>Edexcel Functional Maths Teacher Guide (Levels 1 &amp; 2) and Active Teach Problem Solving</b>	Editing and typesetting of worksheets and resource sheets, assessment sheets, and answers. Production in formats for book and CD.
<b>Vocational &amp; Practitioners' Manual and Supplement</b>	Paper copy-editing and proofreading, project managing and typesetting
<b>BTEC Engineering in a Box: Units 4, 5 &amp; 6</b>	On-screen copy-editing, maths checking and image improving
<b>Edexcel AS/A-level Modular Maths Solution Bank: Statistics 1, Core 2, Core 4, Further Pure 1.</b>	Functionality and content checking
<b>Edexcel AS/A-level Modular Maths Examiner Feedback: Statistics 1, Core 3, Core 4, Mechanics 1</b>	PowerPoint editing and setting
<b>Always Learning Gateway: Chemistry, Maths</b>	On-screen copy-editing
<b>Edexcel AS/A-level Modular Maths Results Plus Booster: Statistics 1, Mechanics 1</b>	Answer checking

**PencilSharp**

**RPS Wind Farm Proposal**

Typesetting

**Take That Limited**

**Investing in Shares**

On-screen copy-editing

**Taylor & Francis (Routledge, Routledge Falmer)**

**Construction Reports (1944–1998)**

On-screen copy-editing

**Human Resource Management (HRM) in China**

On-screen copy-editing and typesetting

**Damascus (A History)**

On-screen copy-editing and typesetting

**The Root Causes of Terrorism**

On-screen copy-editing and typesetting

**Citizenship and Ethnic Conflict**

On-screen copy-editing and typesetting

**Kinanthropometry volume s 1 and 2**

On-screen copy-editing

**Open University Maths: Aspects of Teaching Secondary Maths**

On-screen copy-editing

**Open University Maths: Teaching Maths in Secondary Schools**

On-screen copy-editing

**Open University: Mathematics Education**

On-screen copy-editing

**Open University: Fundamental Constructs in Mathematics Education**

On-screen copy-editing

**Thomas Telford**

**Miscellaneous journal papers for Institute of Mechanical Engineers**

On-screen copy-editing

**Triaster**

**Process Navigator**

Manual writing



**STANDARD EIGHT**

*technical writing and publishing services*

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Wiley

**An Introduction to Practical Formal  
Methods using Temporal Logic**

PDF on-screen copy-editing.